



**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

**PLANS & SPECIFICATIONS AND PUBLICATIONS
ORDER FORM**

Please type or print your information

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE

Your FedEx or Ups Acct#	TOTAL DUE
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ORDERED BY			
COMPANY NAME:		DATE OF ORDER:	
ADDRESS:	CITY:	STATE:	ZIP:
CONTACT:	PHONE:	FAX:	
E-mail:	Contractor	<input type="checkbox"/> Prime	<input type="checkbox"/> Sub

SHIP TO			
COMPANY NAME:		DEPARTMENT	
ADDRESS:	CITY:	STATE:	ZIP:
ATTENTION:	PHONE:	FAX:	

PAYMENT OPTIONS	
a. CHECK - Make checks payable to County of Los Angeles Department of Public Works and either mail or hand deliver form to:	Cashier's Office (Mezzanine) 900 South Fremont Avenue Alhambra, CA 91803
b. CREDIT CARD - Complete Credit Card Authorization information below and mail or fax it to:	P. O. Box 6344 Alhambra, CA 91802-6344 (626) 458-6968 (fax) (626) 458-6959 (telephone)

CREDIT CARD AUTHORIZATION			
CARD NUMBER	SELECT ONE		EXPIRATION DATE
	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	
PRINT NAME OF CARDHOLDER	AUTHORIZATION CODE (DPW USE ONLY)		
CARDHOLDER SIGNATURE	CLERK ID	DATE	TIME